

**INSTRUCTIONS:** Pages 1 and 2 of this application should be completed using this electronic document. The narrative should be created using a separate document. Mail or deliver the original and three copies of the complete application, including the signed assurances, narrative, and attachments to: Office of School Improvement, Michigan Department of Education, PO Box 30008, Lansing, MI 48909. Also, email the completed pages 1 and 2 of this application as an attachment to [MarshH@michigan.gov](mailto:MarshH@michigan.gov).

**CHECK THE APPROPRIATE BOX:**

<input checked="" type="checkbox"/> For Profit Company	<input type="checkbox"/> Local School District	<input type="checkbox"/> Community-Based Organization
<input type="checkbox"/> Non-Profit Organization	<input type="checkbox"/> Public School Academy	<input type="checkbox"/> Private School
<input type="checkbox"/> Institution of Higher Education	<input type="checkbox"/> Intermediate School District	<input type="checkbox"/> Faith-Based Organization

**Section 1: Provider Identification**

**Name of Entity** EduTech Cognitive Therapy, LLC

**Name of Director** Roderica James

**Address** 8900 East Jefferson Suite 1030 **City** Detroit **State** Mich. **Zip** 48214

**Phone** 248-224-3445 **Fax** 313-340-0086 **Email** Director@EduTech4Learning.com

**Proposed Location of Services** (if different from above):

**Address** 65 Rhode Island **City** Highland Park **State** Mich. **Zip** 48203

If different from Director:

**Name of Contact Person**

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_ **Email** \_\_\_\_\_

**Section 2: Provider Geographic Service Area Information**

**1. Our organization can provide services to:**

All local school districts/PSAs in Michigan: Yes ☒ No ☐

To only the following areas: (Please list the counties or local school districts/PSAs you are willing to serve)

**2. Proposed Location of Services** – Provide addresses for the locations where you plan to deliver SES services to students:

Site Location #1: West Detroit site and Highland Park site

Site Location #2: Local school and In-home services

Site Location #3: Local churches, libraries, recreation centers, and state facilities

**3. Transportation** – Provide information about accessibility to public transportation from your site:

Transportation provided by parent

**4. Indicate if you are willing to provide services to eligible students at the school site:**

Yes ☒ No ☐

### Section 3: Provider Academic/Instructional Program Information

**1. Subject Areas Covered** – List all subject areas you address in working with students:

Subject area will vary per student needs - Reading, Writing, Mathematics, and Cognitive  
Processing skills.

**2. Grade Level Able to Serve** – Indicate the grade levels you are able to serve: Kdg - Adults

**3. Time of Services** – Indicate when you deliver services to students:

☐ Before School    ☒ After School    ☒ Weekends    ☒ Summer    ☐ Other: \_\_\_\_\_

**4. Mode of Instructional Delivery** – Describe the methods by which your program delivers instruction to students:

☒ Individual Tutoring    ☒ Small Group Instruction    ☒ Large Group Instruction  
☒ Online Web-Based    ☐ Other \_\_\_\_\_

**5. Schedule of Services** – Indicate the length of each tutoring session and number of sessions per week:

Length of Session 60 minutes    Number of Sessions per week: Needs Vary: 1 to 5

**6. Staffing** – Indicate the type(s) of staff that provide instruction to students:

☒ Certified Teachers    ☒ Paraprofessionals    ☒ Volunteers    ☒ Other: Staff meet or exceed  
NCLB qualifications

**7. Special Populations Served** – Indicate special populations you are able to serve:

☒ Special Education    ☒ Limited English Proficient    ☒ Other: GED Prep

### Section 4: Provider Fees

**Cost/Fee Structure** – Check and complete the cost/fee structure you use:

☒ \$60 - \$90 per hour, per student (Programs vary with cognitive training)

☐ \$ (flat fee) for \_\_\_\_\_ (unit of time, e.g., month, semester, year) per student.